

Dear Students:

The information that follows provides you with legal disclosures concerning academic programs, cost of attending, drug and alcohol policies, drug violation penalties, the Equity in Athletics Disclosure Act, the Family Educational Rights and Privacy Act, financial aid, graduation rates, institutional and specialized accreditation, institutional refund policy, licensure, nondiscrimination policy, peer-to-peer file sharing, public safety information, services for students with disabilities, teacher preparation program pass rates, transfer of credit policies, vaccine policies, voter registration, and withdrawal from institution. Please review this material in the copy provided or online at <http://oirap.rutgers.edu/disclosure.html>. For additional information, you may call the appropriate offices or visit the indicated websites. Best wishes for the upcoming academic year.

Gregory S. Blimling
Vice President for Student Affairs

Academic Programs

Information concerning the university's current degree programs and other educational programs, the instructional, laboratory, and other physical facilities which relate to academic programs, and the institution's faculty and other instructional personnel is available in the Rutgers catalogs at <http://catalogs.rutgers.edu/>. Institutional plans for improving academic programs include activities of the Center for Teaching Advancement and Assessment Research <http://ctaar.rutgers.edu/>, which provides resources and information on the improvement of teaching; provides resources and assistance in the use and development of teaching assessment methods; provides resources and assistance in the use and development of learning outcome assessment; and conducts research on new methods of teaching, learning and assessment practices and disseminates the results throughout the university.

Cost of Attending – Camden, Newark, and New Brunswick

Information concerning the cost of attending Rutgers University – Camden, Newark, and New Brunswick is available at <http://nces.ed.gov/collegenavigator/>. This estimate includes: tuition and fees charged to full-time and part-time students; estimates of costs for necessary books and supplies; estimates of typical charges for room and board; estimates of transportation costs for students; and any additional cost of a program in which a student is enrolled or expresses a specific interest. Additional information on tuition and fees is available at <http://studentabc.rutgers.edu/>.

Drug Free Schools and Campuses Act

The Rutgers University Alcohol Policy can be accessed at <http://www.rci.rutgers.edu/~polcomp/alcohol.shtml>. Information on health risks associated with alcohol and information about the university's drug and alcohol programs is available at University Health Services, <http://health.rutgers.edu/>. University standards of conduct related to drug and alcohol possession are set forth in the University Code of Student Conduct, <http://polcomp.rutgers.edu/judaff/ucsc.shtml>.

Drug Violation Penalties

Upon enrollment each student receives a separate written notice of the penalties for drug violations. Any student who loses federal student aid eligibility due to drug violations receives written notice that describes the ways the student can regain eligibility <http://studentaid.rutgers.edu/drug.asp>.

Equity in Athletics Disclosure Act

In compliance with the Equity in Athletics Disclosure Act, Rutgers provides information on men's and women's athletic programs (<http://ruweb.rutgers.edu/athletics/>), including the number of participants by gender for each varsity team, operating expenses, recruiting expenditures, athletically related student aid, and revenues. The first report was issued October 1996, with annual updates thereafter. The reports are available at the reference desks of the main branches of the university library system (Alexander Library, Library of Science and Medicine, Robeson Library, and Dana Library), at the intercollegiate athletics office of each campus, and on the U.S. Department of Education Office of Postsecondary Education Equity in Athletics Disclosure website: <http://www.ed.gov/finaid/prof/resources/athletics/eada.html>.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act ("FERPA") is a federal law that gives students in higher education various rights with respect to their education records. Rights afforded to you under FERPA include the right to inspect and review your educational records, the right to request amendment of records you believe are inaccurate or misleading and the right to prevent disclosure of information from your educational records without your prior consent, subject to some specific exceptions. The Office of Compliance, Student Policy, Research & Assessment publishes an annual notice about your rights under FERPA. You can access a copy of the most recent notice at <http://www.rci.rutgers.edu/~polcomp/ferpa2.shtml>. FERPA permits disclosure of "directory information" such as name, phone number, address and e-mail address without your prior consent unless you specifically request that it be kept confidential. For more information regarding directory information view the notice at <http://www.rci.rutgers.edu/~polcomp/ferpa1.shtml>. If you have questions about your rights under FERPA, you may contact Donald C. Heilman, J.D., Ed.M., Associate Dean of Students: Compliance and Assessment (732-932-7109 or dheilman@echo.rutgers.edu).

Financial Aid

Provided at the Office of Financial Aid (OFA) web site (<http://studentaid.rutgers.edu/>) or at related sites linked to the OFA web site, is information on: need-based and non-need-based federal financial aid available to students; need-based and non-need-based state and institutional financial aid available to students; how students apply for aid and how eligibility is determined; how and when financial aid is disbursed; the rights and responsibilities of students receiving aid; the terms and conditions of student employment included in the financial aid package; the terms and conditions of guaranteed, direct, and Perkins loans; the terms of, schedules for, and the necessity of loan repayment and required loan exit counseling; the terms and conditions under which students receiving federal education loans may obtain deferments for certain volunteer service; the Rutgers University Satisfactory Academic Progress policy; the availability of financial aid for study abroad programs; the availability of the Federal Student Loan Ombudsman; an estimate of the cost of attending Rutgers University; the treatment of federal financial aid in cases of total withdrawal; and who to contact with questions regarding financial aid.

Graduation Rates

The IPEDS Graduation Rate Survey is an annual report of graduation rates of the university's degree-seeking, full-time undergraduate students by gender and race/ethnicity, and by sport for those who received athletically related student aid. This report is available at <http://oirap.rutgers.edu/disclosure.html>.

Institutional and Specialized Accreditation

Rutgers University is accredited by the Middle States Commission on Higher Education (<http://www.msche.org/>) 3624 Market Street, Philadelphia, PA 19104-2680 (267/284-5000). The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. That accreditation was reaffirmed in 2008 following a self-study report. Documents describing the institution's accreditation may be downloaded from the university's web site <http://middlestates.rutgers.edu/> or reviewed during regular office hours by contacting the Office of Institutional Research and Academic Planning, Geology Hall, Rutgers, The State University of New Jersey, 85 Somerset Street, New Brunswick, NJ 08901-1281 (732/932-7956).

Certain programs on the Camden, Newark, and New Brunswick campuses of Rutgers are subject to specialized accreditation. The following associations and agencies accredit or approve university programs: AACSB International - The Association to Advance Collegiate Schools of Business; Accreditation Board for Engineering and Technology, Inc.; Accreditation Council for Pharmacy Education; American Bar Association; American Chemical Society; American Library Association; American Physical Therapy Association; American Psychological Association; American Society of Landscape Architects; Association of American Law Schools; Commission on Accreditation for Dietetics Education; Commission on Collegiate Nursing Education; Council on Education for Public Health; Council on Social Work Education; National Accrediting Agency for Clinical Laboratory Sciences (program through The Cooper Health System); National Association of Schools of Dance; National Association of Schools of Music; National Association of Schools of Public Affairs and Administration; Planning Accreditation Board; Teacher Education Accreditation Council. Documents describing accreditation or approval of university programs may be reviewed during regular office hours by contacting the Office of Institutional Research and Academic Planning.

Institutional Refund Policy

The institutional refund policy is the refund policy with which the institution is required to comply for the return of unearned tuition or other refundable portions of costs paid to the university in the event a student decides to withdraw from the university. Information is available at <http://studentabc.rutgers.edu/withdrawals/>.

Licensure

Rutgers University is duly licensed by the New Jersey Commission on Higher Education (<http://www.state.nj.us/highereducation/>). For more information, please contact its Office of Academic Affairs (609/292-2955). Documentation describing the university's licensing may be reviewed during regular office hours by contacting the Office of Institutional Research and Academic Planning, Geology Hall, Rutgers, The State University of New Jersey, 85 Somerset Street, New Brunswick, NJ 08901-1281 (732/932-7956).

Nondiscrimination Policy

It is the policy of Rutgers, the State University of New Jersey, to make the benefits and services of its educational programs available to students, and to provide equal employment opportunity to all employees and applicants for employment, regardless of race, religion, color, national origin, ancestry, age, sex, sexual orientation, gender identity and expression, disability, atypical hereditary cellular or blood trait, marital status, civil union status, domestic partnership status, veteran status, and any other category protected by law. The Rutgers University Policy Prohibiting Discrimination and Harassment can be viewed at: <http://policies.rutgers.edu/PDF/Section60/60.1.12-current.pdf>. Questions concerning student rights violations should be addressed to Donald C. Heilman, J.D., Ed.M., Associate Dean of Students: Compliance and Assessment (732-932-7109 or dheilman@echo.rutgers.edu). Questions concerning harassment or employment discrimination should be directed to Jayne M. Grandes, Director, Office of Employment Equity (732-932-3020 ext. 4030 or grandes@rutgers.edu). For complete text, see the office's web site at <http://uhr.rutgers.edu/equity>.

Title IX of the Education Amendments of 1972 is a Federal Law prohibiting discrimination based on sex in education programs and activities that receive federal financial assistance. Title IX covers all programs of a college or school that receives financial assistance academics, extracurricular and athletics. Students with inquiries concerning compliance not associated with intercollegiate athletics should be directed to Donald C. Heilman, J.D., Ed.M., Associate Dean of Students: Compliance and Assessment (732-932-7109 or dheilman@echo.rutgers.edu). Title IX inquiries related to intercollegiate athletics should be directed to Kathleen Hickey, Associate Director of Athletics for Student Services and Compliance (732-445-7899 or khickey@scarletknights.com). Employees with Title IX questions should contact Jayne Grandes, Director, Office of Employment Equity (732-932-3020 ext. 4030 or grandes@rutgers.edu).

Peer-to-Peer File Sharing

Institutional policies and sanctions related to copyright infringement, including notice that unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liabilities; a summary of the penalties for violation of federal copyright laws; and a description of the institution's policies with respect to unauthorized peer-to-peer file sharing, including disciplinary actions that are taken against students who engage in unauthorized distribution of copyrighted materials using the institution's information technology system. Information is available at <http://rusecure.rutgers.edu/p2p>, <https://rusecure.rutgers.edu/content/digital-millennium-copyright-act-compliance>.

Public Safety Information

Information regarding public safety at Rutgers is available in the annual security report "Safety Matters". For each of Rutgers' regional campuses the report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Rutgers University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, emergency procedures, the reporting of crimes, sexual assault, and other matters. To have a copy of "Safety Matters" mailed to you, please call the Rutgers University Police Department for the campus in which you are interested at one of the following numbers: Camden 856/225-6009; Newark 973/353-5581; New Brunswick 732/932-8407. Individual campus reports are accessible at (<http://publicsafety.rutgers.edu/>). The federal Campus Sex Crimes Prevention Act requires Rutgers to issue

a statement advising the campus community where information concerning registered sex offenders may be obtained. This information is accessible at the following website: http://www.nj.gov/njsp/info/reg_sexoffend.html.

Services for Students with Disabilities

Students with disabilities at Rutgers are entitled to the same benefits, the same quality of student life, and are subject to the same academic requirements as other students. Rutgers is committed to providing reasonable accommodations to meet the needs of eligible students. The Office of Disability Support Services (732/932-2848 / dsoffice@rci.rutgers.edu / <http://disabilityservices.rutgers.edu/>) coordinates accommodations for students with disabilities. Complaints or grievances regarding Rutgers' compliance with the Americans with Disabilities Act of 1990 or Section 504 of the Rehabilitation Act may be directed to the Office of Compliance, Student Policy, Research & Assessment at First Floor Bishop House, College Avenue Campus, New Brunswick, NJ 08901 (732/932-7109 / cspc@rci.rutgers.edu).

Teacher Preparation Program Pass Rates

In compliance with the Higher Education Opportunity Act, Rutgers provides data on Teacher Preparation Program pass rates and related issues. The pass rate at Rutgers for academic year 2007–2008 was 97% and the statewide rate was 98%. Detailed information about Rutgers' report to the state can be found at <http://oirap.rutgers.edu/disclosure.html>.

Transfer of Credit Policies

Transfer of credit policies, including any criteria used to make credit transfer decisions <http://www.camden.rutgers.edu/dept-pages/studentaffairs/transfer.html>, http://catalogs.rutgers.edu/generated/nwk-ug_current/pg113.html, http://catalogs.rutgers.edu/generated/nb-ug_current/pg20892.html, and a list of institutions of higher education with which the university has established an articulation agreement <http://oirap.rutgers.edu/disclosure.html>.

Vaccine Policies

Institutional policies regarding vaccinations: Camden Campus <http://healthservices.camden.rutgers.edu/mainpage-immunizations.html>; Newark Campus http://health.newark.rutgers.edu/our_services_immun.htm; New Brunswick Campus <http://health.rutgers.edu/vaccine/vaccine-u.htm>.

Voter Registration

New Jersey voter registration information includes qualifications of an eligible applicant, the registration deadline to vote in the next election, voter registration application form, and address to mail application. Information is available at <http://registrar.rutgers.edu/NB/RESIDENCY.HTM>.

Withdrawal from Institution – Undergraduate and Graduate

Information on the formal process concerning the requirements and procedures for undergraduate students seeking to officially withdraw from the university is available at <http://nbregistrar.rutgers.edu/undergrad/ENROL-NB.HTM#special>. Information on the formal process concerning the requirements and procedures for graduate students seeking to officially withdraw from the university is available in the respective graduate school catalogs at <http://catalogs.rutgers.edu/>.